

Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



August 27, 2014

Division Memorandum

No. 404, s. 2014

USE OF THE E-FRS IN THE RECORDING, PREPARATION AND
SUBMISSION OF FINANCIAL REPORTS

TO: Secondary School Heads
Senior Bookkeepers/Operating/Implementing Units
All Others Concerned

1. Attached is a copy of Regional Memorandum No. 505, s. 2014 dated August 22, 2014 and Unnumbered Memorandum dated August 15, 2014 from the Department Chief Accountant, DepEd Central Office, Ma. Rhunna L. Catalan, reiterating the use of the e-FRS in the recording of financial transactions and in the preparation and submission of the Financial Reports and submission of the Status Report on the actual/real users of the system as of this date on or before August 29, 2014.
2. Immediate dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 4147457
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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



AUG 22 2014


REGIONAL MEMORANDUM
No. 505, s. 2014

USE OF THE E-FRS IN THE RECORDING, PREPARATION AND
SUBMISSION OF FINANCIAL REPORTS

To: All Schools Division / City Superintendents
Officers-in-Charge of Regular/Interim Divisions
School Heads
Division Accountants
Bookkeepers of Implementing Units
All Others Concerned

1. Enclosed is a copy of Unnumbered Memorandum dated August 15, 2014 from the Department Chief Accountant, DepEd Central Office, Ma. Rhunna L. Catalan, reiterating the use of the e-FRS in the recording of financial transactions and in the preparation and submission of the Financial Reports and submission of the Status Report on the actual/real users of the system as of this date on or before August 29, 2014, for the information and strict compliance of all concerned.

2. Immediate and wide dissemination of this Memorandum is desired.


CARMELITA T. DULANGON
Director III
Officer-in-Charge

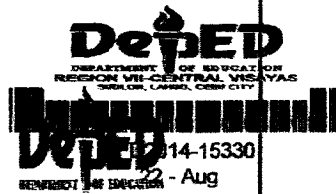
Encl.: As stated.
CTD/ATB/DSS/rmt

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321
Website: <http://www.deped7.com.ph>

" ESO 2015: *Kanapagan ng Lahat, Pambayagan ng Lahat* "



REPUBLIKA NG PILIPINAS
Republic Of The Philippines
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepED Complex, Meralco Avenue Pasig City, Philippines



Office of the Chief Accountant
Rizal Bldg. II, DepED Complex
Meralco Avenue, Pasig City

Telephone No. (02) 633-79-61
Telex No. (02) 633-19-41

MEMORANDUM

TO: **ALL REGIONAL / DIVISION ACCOUNTANTS**
Bookkeepers of Implementing Units
All Others Concerned

FROM: **MA. RHUNNA L. CATALAN**
Chief Accountant

DATE: August 15, 2014

The Department has been selected as pilot agency in the implementation of the Government Integrated Financial Management Information System (GIFMIS), a major financial reform which aims to strengthen fiscal discipline, transparency and accountability for improved public service delivery scheduled to commence first quarter of CY 2016.

And in preparation to that, enhanced Financial Reporting System (e-FRS) an internally developed system was rolled out to DepED finance units in the early part of 2014 to compel uniformity of the submitted financial reports.

Hence, pending the issuance of the DepED memorandum on the mandatory use of the e-FRS and to ensure that efforts and resources were not wasted on the conducted series of roll out trainings, **ALL** are directed to:

1. Use the e-FRS in the recording of financial transactions and in the preparation and submission of the Financial Reports. For field offices that were not yet e-FRS users as of this date, it is imperative that financial transactions of July 1, 2014 and onwards be recorded using the system with June 30, 2014 balances (per Trial Balance) as the beginning balances.
2. Submit the status report (see attached template) on the actual/real users of the system as of this date on or before August 29, 2014.

To sustain this endeavor, e-FRS Help Desk was created to document and respond to issues/concerns/technical problems related to the use of the system. The group is composed of the following:

Supervisor:	Ms. Bibiana B. Buado
Team Leader:	Mr. Harold Magadia
Team Members:	Mr. Darryl Dave Adrias - In charge of Luzon Division Offices
	Mr. Crispin De Dios - In charge of Visayas Division Offices
	Mr. Loreto Virgo - In charge of Mindanao Division Offices

It is emphasized that the e-FRS Help Desk will keep track the progress of the e-FRS implementation in field offices for such is a critical tool in the smooth and uniform migration of financial data/information once GFMIS is implemented.

On-line feedback is strongly encourage through the Accounting Division website at depedaccountingco.weebly.com. Or call the e-FRS Help Desk team at telephone nos. 02-633-7201/633-7377.

STRICT COMPLIANCE of all is enjoined.

Accounting Division



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 DEPARTMENT OF EDUCATION
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 Telefax No. (02) 633-49-41

MEMORANDUM

TO: **MOLYN L. DIONELA**, Assistant Chief Accountant
BIZIANA B. BUADO, Accountant III
 All Others Concerned

FROM: **MA. RHONNA L. CATALAN**
 Chief Accountant

SUBJECT: e-FRS Monitoring Team

DATE: August 15, 2014

To ensure the nationwide use of the e-FRS by all DepED field accounting units which was rolled out few months ago and pending the issuance of a DepED memorandum on the mandatory use of the system, a " monitoring team /e-FRS Help Desk" was created to undertake the following tasks:

Monitoring Team Member	Coverage	Tasks
Harold Magadia	Team Leader	Resolution of systems related issues/problems; technical assistance to users.
Loreto Virgo	Mindanao Division Offices	To disseminate any internal monitoring form /questionnaire/status report.
Crispin de Dios	Visayas Division Offices	
Darryl Dave Adrias	Luzon Division Offices	To personally follow up the compliance of the Division Offices on the filling out of the monitoring form /questionnaire/submission of status report. To validate, summarize and maintain a database of information based on the submitted status reports /monitoring forms. To respond and/or document all issues/concerns that may

Corrected Copy - August 18, 2014

		<p>fall under the following areas:</p> <ol style="list-style-type: none">1. Systems related2. Accounting matters3. Others <p>To evaluate and refer to the Team Leader /accountant the issues/problems of the caller for appropriate action.</p> <p>Other tasks related to the implementation of the system.</p>
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For the guidance and information of all concerned.

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